

The Authority for Foreign Citizens and Asylum is open to the public.

You need an appointment for all visits!
No entry without a note confirming the appointment!
No entry without mouth and nose covering!

1. Making an appointment / submitting your application

Please book an appointment online and then notify us of the date by sending an email to auslaenderbehoerde@halle.de.

<https://www.halle.de/de/Verwaltung/Online-Angebote/Online-Dienste/Terminvereinbarung/Termin-Auslaenderbehoerde/>

You are welcome to send the completed application form and all accompanying documents attached to your email.

Important

If you make an appointment in good time before your residence permit expires, your old residence permit, once it expires, will be regarded as continuing from the date of expiry until the date when the Authority for Foreign Citizens and Asylum takes a decision (see § 81 (4) of the German Residence Act (Aufenthaltsgesetz, AufenthG))

If your question or issue is not listed there, please write an email describing what concerns you and send it to auslaenderbehoerde@halle.de. We will then contact you.

Please note that your email enquiry can only be properly processed if you provide us with your full personal data (last name, first name, date of birth, current address and, if possible, your reference number as well).

No more than two people may enter the office at the same time. So please ensure that you are accompanied by someone else to supervise any children.

The complete application documents are to be submitted together with a copy. Please also bring along enough money to pay the required administration . You must also bring an up-to-date biometrical photo. The application form can be found by using the following link:

<https://www.halle.de/Publications/694/33-019.pdf>

You should also bring along a note confirming your booked appointment when you visit the office.

2. Collecting your documents

Once your documents have been approved you will be given an appointment to collect them.

If you have any questions in this respect please send an email to auslaenderbehoerdeinfothek@halle.de.

You should bring along confirmation of your appointment and your previous document when you collect your documents.

Please be on time for all appointments.

Before entering the building of the Authority you must always fill in a health questionnaire.

You can download this questionnaire at the following address:

https://www.halle.de/Publications/9181/Gesundheitsfragebogen_fuer_Besucher_innen_deu.pdf

Yours, The Authority for Foreign Citizens and Asylum