

# ATTENDANCE INFORMATION FORM FOR VISITORS TO THE CITY COUNCIL OF HALLE (SAALE)

This information must be completed by all persons before visiting the City Council of Halle (Saale). It will be forwarded to the public health authority so that you can be contacted in the event of a potential transmission. Please help us to ensure the health and safety of all persons in the Halle (Saale) city area.

The administrative area/place you have to visit: .....

Your desired contact .....

Your surname, forename .....

Your address.....

Your telephone number.....

Period of your presence.....

I hereby certify that the above information is true and correct. I am aware that false claims can have a significant impact on the public health situation.

Date, signature .....

## **Data protection notice:**

### **1. The name and contact details of the controller**

The city council of Halle (Saale) represented by the Lord Mayor - central contact via DLZ Bürgerengagement am Marktplatz 1 (Civic engagement service centre), 06100 Halle or by calling +49(0)345 22 10 - only processes your personal data in the health department at the request of the health authorities.

### **2. Principles and legal basis of the processing**

Personal data are collected on the basis of the Ninth Regulation on Measures to Contain the Spread of the Novel Coronavirus SARS-CoV-2 in the federal German state of Saxony-Anhalt (Ninth SARS-CoV-2 Containment Regulation - 9. SARS-CoV-2-EindV) Section 1 paragraph 1 for the purpose of investigations into acute infections in individual cases in connection with SARS-CoV-2 and processed in conjunction with Section 28 of the German Infection Protection Act (IfSG)

On the basis of the Ninth Regulation on Measures to Contain the Spread of the Novel Coronavirus SARS-CoV-2 in the federal German state of Saxony-Anhalt (Ninth SARS-CoV-2 Containment Regulation - 9. SARS-CoV-2-EindV) Section 2 paragraph 7 the following information shall be recorded: Forename and surname, complete address and telephone number, period and place of your stay.

### **3. Recipients or categories of recipients**

Your data may only be provided to the Health Department in order to fulfil this task.

We do not transmit the data to third countries.

Otherwise, your data will only be passed on if there is a legal obligation to do so or if you have consented to this.

### **4. Duration of storage**

According to Section 2 paragraph 7 of the Ninth Regulation on Measures to Contain the Spread of the Novel Coronavirus SARS-CoV-2 in the federal German state of Saxony-Anhalt (Ninth SARS-CoV-2 Containment Regulation - 9. SARS-CoV-2-EindV), the data must be deleted four weeks after their collection. The Health Department in charge may request the collected data if this is necessary in order to trace contacts. The Health Department will not further transfer the data or use them for any other purposes. The data transferred to the Health Department must be permanently deleted once the data are no longer needed for tracing contacts.

### **5. Rights of the data subjects**

You have the right to access your personal data stored by us (Article 15 GDPR) as well as the right to correct them (Article 16 GDPR) or delete or restrict their processing (Articles 17, 18 GDPR). Furthermore, you have a right to object (Article 21 GDPR) to the processing, insofar as this is not performed exclusively for the fulfilment of tasks, and a right to transferability (Article 20 GDPR) of the data provided by you.

If you should make use of your aforementioned rights, the Halle (Saale) city council will check whether the legal requirements to this end have been fulfilled.

You also have a right of appeal to the Data Protection Commissioner of Saxony-Anhalt, Leiterstraße 9, 39104 Magdeburg, Tel. +49(0)391 81803-0, email: [poststelle@fd.sachsen-anhalt.de](mailto:poststelle@fd.sachsen-anhalt.de),

Internet: [www.datenschutz.sachsen-anhalt.de](http://www.datenschutz.sachsen-anhalt.de).

### **6. Obligation to provide data**

You are obliged to provide data based on the implementation of the Ninth Regulation on Measures to Contain the Spread of the Novel Coronavirus SARS-CoV-2 in the federal German state of Saxony-Anhalt in conjunction with Section 28 of the German Infection Protection Act in conjunction with Article 9 paragraph 1 letter b GDPR in conjunction with Section 26 paragraph 3 sentence 1 of the German federal data protection act (Bundesdatenschutzgesetz – BDSG).

You can obtain further information on data protection from our data protection officer, Marktplatz 1, 06100 Halle (Saale) Tel: +49(0)345 221 4698, email: [datenschutz@halle.de](mailto:datenschutz@halle.de), whom you can contact if you have any questions.